



NOTICE IS HEREBY GIVEN OF THE MEETING OF THE BURLESON COUNTY APPRAISAL BOARD TO BE HELD ON THE 21ST DAY OF JANUARY, 2020 AT 6:00 P.M., IN THE BURLESON COUNTY APPRAISAL DISTRICT OFFICE LOCATED AT 111 E. FAWN ST., CALDWELL, TEXAS, FOR CONSIDERATION AND ACTION UPON THE FOLLOWING:

### AGENDA

1. CALL TO ORDER
2. OATH OF OFFICE & STATEMENT OF APPOINTED/ELECTED OFFICER GIVEN TO NEW AND RETURNING MEMBERS
3. RECEIVE BURLESON COUNTY APPRAISAL DISTRICT RELATED PARTY TRANSACTIONS FORM & PUBLIC ACCESS FORM FROM ALL BOARD MEMBERS
4. RESOLUTION THANKING CARLA PATRANELLA FOR HER SERVICE ON THE BOARD
5. ELECT OFFICERS OF THE BOARD (Chairman, Vice-Chairman and Secretary)
6. CITIZEN COMMENTS
7. APPROVAL OF MINUTES & FINANCIALS
  - a. November 19, 2019 –Meeting Minutes
  - b. November, 2019 - Budget & Finance Reports
  - c. December, 2019– Budget & Finance Reports
  - d. 2019 Budget Report
8. ACTION ITEMS
  - a. Accept/Approve 2019 4th Quarter Appraisal Roll Changes
  - b. Accept/Approve 2019 4<sup>th</sup> Quarter Investment Report
  - c. Approve/Sign 2020 Bookkeeping Services Contract with Danny Koerth
  - d. Discuss/Approve 2020 Ag Valuation Contract
  - e. Discuss / Approve 2020 Variverge Contract for mailing services
  - f. Discuss/Approve needed building repairs and improvements
  - g. Discuss/Approve Resolution to Authorize Signature for Depository Functions
9. THE BOARD WILL RETIRE INTO EXECUTIVE SESSION PURSUANT TO THE TEXAS GOVERNMENT CODE, SECTION 551.074 TO DISCUSS THE FOLLOWING:
  - a. Section 551.074 Personnel matters: to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee.
    - 1) Chief Appraiser Review
10. THE BOARD WILL RECONVENE IN OPEN SESSION
11. DISCUSSION AND ACTION ON ANY ITEMS DISCUSSED IN EXECUTIVE SESSION
12. CHIEF APPRAISER REPORT
13. NEXT MEETING MARCH 17, 2020
14. ADJURNMENT

THIS NOTICE WAS FILED AND POSTED IN COMPLIANCE WITH THE OPEN MEETINGS LAW ON JANUARY 16, 2020, WITH THE COUNTY CLERK OF BURLESON COUNTY AND AT THE BURLESON COUNTY APPRAISAL DISTRICT OFFICE.

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DAMON DAUGHTRY  
CHIEF APPRAISER

SWORN TO AND SUBSCRIBED BEFORE ME THIS 16TH DAY OF JANUARY, 2020.

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ANNA L. SCHIELACK  
COUNTY CLERK, BURLESON COUNTY, TEXAS