

APPLICANT INSTRUCTIONS

Thank you for your interest in employment with Burleson County Appraisal District (BCAD). We appreciate your application, and look forward to the possibility of you joining our team. This sheet is for your information. Please read it carefully.

If you need any assistance or accommodation to facilitate the filling out of this form or during any of the application process, please notify the person who gave you this form and every effort will be made to provide you the help you request.

Please print all information so it can be easily read. Be certain that all questions are completely answered. Incomplete information forms will not be considered. Use the abbreviation "N/A" if a particular provision or section in the form is not applicable to you. If you need additional space, you may use the back.

The application form is intended for use in evaluating your qualifications for employment. This is not a contract for employment. False or misleading information given in this form or during the interviewing process are grounds for terminating the application process or, if discovered after employment, for terminating employment. A background check or consumer report may be requested by Burleson County Appraisal District.

Employment decisions are made solely on the basis of qualifications to perform the work for which you are applying. Qualifications include education, training, and work experience. Credentials and experience will be verified through schools, former employers, and any other applicable sources. As an Equal Opportunity Employer, we make decisions to hire and promote without regard to race, color, national origin, religion, sex, age, disability or other legally protected status.

You should understand that the position for which you are applying is considered at-will, which means that either you or the Burleson County Appraisal District can terminate employment for any reason or no reason at any time. No one except the Chief Appraiser has the authority to amend this agreement.

We appreciate your interest.

I have read and understood the above information

Signature _____ Date _____