Burleson County Appraisal District



2015 Annual Report

December 2015



December 2015

It is my pleasure to present the Annual Report of the Burleson County Appraisal District (BCAD). This Annual Report provides specific information about the operations of the BCAD. The report has been designed to provide the reader a summarization of information which is published and printed by the appraisal district. It highlights the results of our appraisal operations, the appeals process and statistical comparisons.

The BCAD is currently undergoing a Property Tax Assistance Division Property Value Study. The results of this study will be published by the Property Tax Assistance Division on January 31, 2016. Also, BCAD has received our 2015 Preliminary Methods and Assistance Program Review (MAP). The review is conducted in accordance with Tax Code Section 5.102(a) and related Comptroller Rule 9.301. The Comptroller is required by statute to review appraisal district governance, taxpayer assistance, operating procedures and appraisal standards. I'm very pleased to say that our preliminary scoring indicates that we passed all mandatory requirements as well as that we "meet all" or have received a total point score of 100 in all appraisal district activities, including governance, taxpayer assistance, operating procedures and appraisal standards, procedures and methodology. We strive to serve Burleson County with professionalism and integrity in all aspects of our operations.

In 2015, BCAD successfully certified a timely and accurate appraisal roll. We believe it is our highest priority to not only efficiently serve our taxing units, but to humbly serve the citizens of Burleson County and provide an accurate and fair appraisal roll so that the tax burden can be equitably distributed.

I thank you for taking time to review this Annual Report and I hope that you can gain insight into the operations of the Burleson County Appraisal District.

Sincerely,

Kim Orr, RPA/RTA/CCA

Chief Appraiser

General Information

The Property Tax Assistance Division of the Texas Comptroller's office requires appraisal districts to publish an annual report. This report provides property owners, taxing units, and other interested parties information about total market and taxable values, average market and taxable values of a residence, and exemptions at the time of certification of values to the taxing units.

Article 8 of The Texas Constitution defines five basic rules for property taxes:

Property taxes must be equal and uniform

Generally, property must be taxed at market value defined as "the price at which a property would transfer for cash or its equivalent under prevailing market conditions". There are limited exceptions to this rule, such as productivity value for agricultural land.

Each property must have a single appraised value.

All property is taxable unless federal or state law exempts it from taxation.

Property owners have the right to reasonable notice of increases in the appraised value of their property.

The Burleson County Appraisal District was created by the Texas Legislature in 1979. Senate Bill 621 required that an appraisal district be established in each county for the purpose of appraising property for ad valorem tax purposes. Appraisal districts are local government political subdivisions of the state responsible for appraising property within county boundaries. Prior to the creation of appraisal districts, each taxing unit followed their own appraisal standards and practices. Values were inaccurate and inequitable. Property owners were required to visit multiple taxing units to resolve any disputes concerning property value. Appraisal districts are independent of the taxing units but are governed by a board of directors appointed by the taxing units elected officials.

By law, an appraisal district is to be managed by a professional staff with training and education prescribed by the State of Texas. Appraisers are registered with the Texas Department of Licensing and Registration and must complete courses and exams to become a Registered Professional Appraiser.

Appraisal practices are governed by the Texas Property Tax Code and rules established by the Texas Comptroller of Public Accounts. The Property Tax Assistance Division conducts a property value study and a Methods and Assistance Program review in alternating years. Results of both reviews are available on the Comptroller's website.

Governance

The appraisal district is governed by a Board of Directors whose primary responsibilities include the following:

- Establish the district's office
- Appoint the Chief Appraiser
- Approve the district's budget annually
- Contract for necessary services
- Appoint the Appraisal Review Board
- Provide advice and consent to the Chief Appraiser concerning the appointment of an Agricultural Advisory Board
- Approve contracts with appraisal firms to perform appraisal services for the district
- Other statutory duties

To be eligible to serve on the board of directors, an individual must be a resident of the district and must have resided in the district for at least two years immediately preceding the date of appointment. Members of the Board of Directors will serve two-year staggered terms beginning in January of each year.

The Chief Appraiser is the chief administrator of the appraisal district and is appointed by the board of directors. The chief appraiser must be certified (or actively working toward certification) as a Registered Professional Appraiser (RPA) through the Texas Department of Licensing and Regulation.

Appraisal Review Board (ARB) members are appointed by the Board of Directors. To serve on the ARB, an individual must be a resident of Burleson County and must have resided in the county for at least two years. The Burleson County Appraisal Review Board (ARB) is responsible by statute for the hearing and making a determination of value for taxpayer protests and taxing entity challenges.

Agricultural Advisory Board members are appointed by the Board of Directors at the recommendation of the chief appraiser to aide in determining typical practices and standards for agricultural activities in the boundaries of the district.

Board of Directors

The Board of Directors of the Burleson County Appraisal District consisted of four voting members and one non-voting member. The Directors are appointed or elected by the County of Burleson, the Caldwell Independent School District, the Somerville Independent School District and the Snook Independent School District. The non-voting member is the current Tax Assessor-Collector for Burleson County.

2015 Board Members

Board of Directors include: Mike Sutherland, (County of Burleson)

Janet Carrigan, chairman, (Caldwell ISD)

Terri Jurena, (Caldwell ISD)

Jason Urbanosky, vice chairman, (Somerville ISD)

Melvin Schoeneman, secretary, (Snook ISD)

Curtis Doss, (Burleson County Tax Assessor/Collector)

Appraisal Review Board (ARB) members include: Ralph Mutchler, chairman

Eduardo Ramirez

Glenn Jones, secretary

Agricultural Advisory Board members include: Cody Novosad

Dusty Tittle Dan Tucker

Eduardo Ramirez Darren Broesche

General Statistical Information

The BCAD had an adopted financial budget for 2015 in the amount of \$731,707 and an amended financial budget for 2015 in the amount of \$821,741. The BCAD employed 7 full time employees and one part-time employee. All appraisal services were contracted to Eagle Appraisal or Pritchard & Abbott.

Taxing Units

The district is responsible for establishing and maintaining approximately 54,500 parcels that include residential, mobile homes, commercial, agricultural/rural land, industrial properties, business personal property & oil & gas mineral interests covering 677 square miles within Burleson County Appraisal District's jurisdiction.

Following are those taxing jurisdictions with territory located in the district:

- Burleson County (GBU)
- Burleson County Road (RDD)
- Memorial Hospital (HOS)
- Caldwell ISD (SCW)
- City of Caldwell (CCW)
- Somerville ISD (SSM)
- City of Somerville (CSM)
- Snook ISD (SSN)
- City of Snook (CSN)
- Burleson County MUD (MUD)
- Beaver Creek Water District (BCWCID)

Legislative Changes

The Burleson County Appraisal District reviews all legislation that may affect the appraisal district's operations. Once laws are passed, BCAD responds in a timely manner updating records, forms and/or procedures. The 84th Texas Legislature met in 2015 and several bills were passed that have an effect on operations of the Burleson County Appraisal District. Bills of significance included: SB 1760 relating to the transparent and equitable application of ad valorem taxation procedures; SB 1/SJR1 relating to certain restrictions on the imposition of ad valorem taxes and the duty of the state to reimburse certain political subdivisions for certain revenue loss (changing school exemption amount from \$15,000 to \$25,000); SB 849 relating to access to and fees associated with binding arbitration of ARB orders; SB 46 relating to the confidentiality of certain property tax appraisal photographs; SB 1420 relating to notices of appraised value sent to the property owners by the chief appraiser; SB 273 relating to certain offenses relating to carrying concealed handguns on property owned or leased by a governmental body; HB 992/HJR 75 relating to the exemption from ad valorem taxation of the total appraised value of the residence homestead of the surviving spouse of a 100 percent or totally disabled veteran; HB 394 relating to the information in ad valorem tax appraisal records that may not be posted on the Internet of an appraisal district; HB 1463 relating to the procedure for canceling an exemption from ad valorem taxation of the residence homestead of an individual who is 65 years of age or older; and HB 1464 relating to the procedure for determining that certain land is no longer eligible for appraisal for ad valorem tax purposes as agricultural or open-space land.

Discovery and Valuation

In order to make a valuation, the staff must first identify new properties. This is done by field reviews, viewing aerial photography, scouring local government records such as building permits, sales letters, local realtor information or locating advertisements in the newspaper.

The staff must then collect data by visiting new and existing properties. The staff assesses the value of new structures, as well as assesses depreciation and the value of any new additions to existing structures. Additionally appraisers must classify the quality of the construction by examining features such as rooflines, add-ons, construction type such as brick or wood, etc. Data regarding sales and building prices must also be collected.

These values must be entered into the automated system along with changes in property parcel sizes and exemptions received from homeowners, the elderly, disabled veterans, charitable or religious organizations, and agricultural productivity valuation.

Then the data must be analyzed following the mass appraisal standards of Uniform Standards of Professional Appraisal Practice (USPAP). Properties are grouped by school district, subdivision, town and neighborhood. Questions such as 'Does the BCAD value match recent sales values?' must be answered. Value is then assessed to as close to 100% of market value as possible (per state law). If this is not the case, then an analysis must be done to determine the reason the values are not within an acceptable range. Once this is determined, further adjustments are made according to existing professional standards

2015 Ratio Studies

SCHOOL DISTRICT	PROPERTY TYPE	INITIAL	AS NOTICED
SNOOK	D,E	0.9824	1.0486
	A	1.1188	1.0508
SOMERVILLE	D,E	1.0839	1.0760
	A	1.1383	1.0182
CALDWELL	D,E	0.9663	1.0126
	A	0.9823	1.0041

Property Categories Appraised

The appraisal district is responsible for the appraisal of approximately 54,500 parcels. The following represents a summary of property categories appraised by the district for 2015:

PTAD	Property Type	Parcel Count	Market Value
Classification			
A	Residential Single Family	4,636	263,125,569
В	Residential Multi Family	32	4,314,130
С	Vacant Lots/Tracts	5,799	36,284,131
D1	Qualified Ag Land	6,866	1,372,846,382
D2	Improvements on Qualified Ag Land	2,517	37,495,738
E	Non-Qualified Ag Land	5,606	409,354,466
F1	Commercial Real Prop.	556	80,411,234
F2	Industrial Real Prop.	40	11,274,339
G1	Minerals, Oil & Gas	23,054	437,154,210
G2	Other Mineral Reserves	0	0
G3	Non-Producing Minerals	0	0
Н	Tangible, Non- Business Vehicles	0	0
J	Real & Tangible Personal: Utilities	643	94,579,432
L1	Commercial Personal Prop.	979	37,730,089
L2	Industrial Personal Prop.	371	242,450,760
M1	Mobile Homes	1,093	20,539,191
M2	Other Tangible Personal	0	0
N	Intangible Personal	0	0
О	Real Property, Inventory	29	295,769
S	Special Inventory	8	3,654,450
X	Exempt Property	6,523	158,217,280

Certified Values for All Jurisdictions

	2015		
	Market Value	Taxable Value	
Burleson County	3,051,595,508	1,610,995,223	
Burleson County Road	3,051,595,508	1,615,155,748	
Memorial Hospital	3,051,595,508	1,628,597,310	
Caldwell ISD	1,827,281,000	927,401,468	
City of Caldwell	277,631,422	260,068,496	
Somerville ISD	527,417,820	291,320,181	
City Of Somerville	103,862,790	91,938,381	
Snook ISD	696,837,350	292,084,957	
City of Snook	27,245,370	21,347,806	
Burleson County MUD	18,537,500	17,051,089	
Beaver Creek Water District	27,708,832	25,066,323	

Average Value of Single Family Residence

	2014		20)15
	Market Value	Taxable Value	Market Value	Taxable Value
Burleson County	51,994	45,561	56,746	49,042
Burleson County Road	51,994	45,922	56,746	49,467
Memorial Hospital	51,994	47,187	56,746	50,730
Caldwell ISD	66,939	52,386	74,245	52,700
City of Caldwell	80,293	71,533	87,898	76,755
Somerville ISD	41,704	30,092	42,883	28,688
City of Somerville	58,923	48,330	57,803	49,387
Snook ISD	43,245	33,257	51,643	36,240
City of Snook	54,666	43,553	59,905	47,886
Burleson County MUD	37,688	33,322	41,493	35,451
Beaver Creek Water District	34,018	31,868	46,102	39,228

Certified New Value for All Jurisdictions

	2015		
	Market Value	Taxable Value	
Burleson County	7,529,908	7,085,341	
Burleson County Road	7,529,908	7,089,055	
Memorial Hospital	1,999,300	1,952,230	
Caldwell ISD	4,145,168	3,572,786	
City of Caldwell	371,291	70,499	
Somerville ISD	1,108,915	1,028,477	
City of Somerville	390,537	390,537	
Snook ISD	2,275,825	2,206,137	
City of Snook	93,768	93,768	
Burleson County MUD	138,981	135,581	
Beaver Creek Water District	353,937	353,937	

Formal Protest Data

	2014	2015
Filed	1,060	2,269
Withdrawn	99	127
Settled	746	1,193
No Showed	404	442
ARB Decision	157	518

2015 Exemption Data

JURISDICTION	CODE	DESCRIPTION	PARCELS	MARKET VALUE	EXEMPT VALUE
GBU – Burleson	1	DVET/HS	16	\$1,368,819	\$1,205,798
County					
RDD – Burleson	1	DVET/HS	16	\$1,368,819	\$1,205,798
County Road					
CCW – City of	1	DVET/HS	4	\$191,994	\$142,783
Caldwell					
CSM – City of	1	DVET/HS	3	\$573,690	\$516,280
Somerville					
HOS – Memorial	1	DVET/HS	16	\$1,368,819	\$1,205,798
Hospital					
SCW-Caldwell	1	DVET/HS	7	\$636,924	\$327,419
ISD					
SSM – Somerville	1	DVET/HS	6	\$731,895	\$519,483
ISD					
CSN – City of	1	DVET/HS	0	\$0	\$0
Snook					
SSN – Snook ISD	1	DVET/HS	0	\$0	\$0
BCWID – Beaver	1	DVET/HS	0	\$0	\$0
Creek Water Dist					
MUD-Burleson	1	DVET/HS	0	\$0	\$0
County MUD					

JURISDICTION	CODE	DESCRIPTION	PARCELS	MARKET	EXEMPT
				VALUE	VALUE
GBU – Burleson	2	DVET/DIS	10	\$958,167	\$822,112
County					
RDD – Burleson	2	DVET/DIS	10	\$958,167	\$822,112
County Road					
CCW – City of	2	DVET/DIS	0	\$0	\$0
Caldwell					
CSM – City of	2	DVET/DIS	3	\$168,584	\$168,584
Somerville					
HOS – Memorial	2	DVET/DIS	10	\$958,167	\$822,112
Hospital					
SCW-Caldwell	2	DVET/DIS	3	\$288,002	\$161,620
ISD					
SSM – Somerville	2	DVET/DIS	4	\$337,398	\$230,818
ISD					
CSN – City of	2	DVET/DIS	0	\$0	\$0
Snook					
SSN – Snook ISD	2	DVET/DIS	3	\$332,767	\$190,874
BCWID – Beaver	2	DVET/DIS	1	\$37,033	\$37,033
Creek Water Dist					
MUD-Burleson	2	DVET/DIS	0	\$0	\$0
County MUD					

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JURISDICTION	CODE	DESCRIPTION	PARCELS	MARKET	EXEMPT
				VALUE	VALUE
GBU – Burleson	3	DVET/OA	37	\$3,627,514	\$3,106,480
County					
RDD – Burleson	3	DVET/OA	37	\$3,627,514	\$3,106,480
County Road					
CCW – City of	3	DVET/OA	7	\$840,463	\$771,249
Caldwell					
CSM – City of	3	DVET/OA	1	\$79,535	\$76,749
Somerville					
HOS – Memorial	3	DVET/OA	37	\$3,627,514	\$3,106,480
Hospital					
SCW-Caldwell	3	DVET/OA	21	\$2,529,372	\$1,478,355
ISD					
SSM – Somerville	3	DVET/OA	6	\$913,906	\$374,305
ISD					
CSN – City of	3	DVET/OA	1	\$79,882	\$79,882
Snook					
SSN – Snook ISD	3	DVET/OA	4	\$184,236	\$54,191
BCWID – Beaver	3	DVET/OA	0	\$0	\$0
Creek Water Dist					
MUD-Burleson	3	DVET/OA	1	\$86,348	\$55,735
County MUD					

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JURISDICTION	CODE	DESCRIPTION	PARCELS	MARKET	EXEMPT
				VALUE	VALUE
GBU – Burleson	В	DISABLED	0	\$0	\$0
County					
RDD – Burleson	В	DISABLED	199	\$11,557,758	\$550,207
County Road					
CCW – City of	В	DISABLED	25	\$2,278,553	\$250,000
Caldwell					
CSM – City of	В	DISABLED	0	\$0	\$0
Somerville					
HOS – Memorial	В	DISABLED	0	\$0	\$0
Hospital					
SCW-Caldwell	В	DISABLED	58	\$6,176,040	\$495,313
ISD					
SSM – Somerville	В	DISABLED	46	\$3,792,747	\$393,057
ISD					
CSN – City of	В	DISABLED	0	\$0	\$0
Snook					
SSN – Snook ISD	В	DISABLED	20	\$1,588,971	\$157,386
BCWID – Beaver	В	DISABLED	0	\$0	\$0
Creek Water Dist					
MUD-Burleson	В	DISABLED	0	\$0	\$0
County MUD					

JURISDICTION	CODE	DESCRIPTION	PARCELS	MARKET VALUE	EXEMPT VALUE
GBU – Burleson	Н	HOMESTEAD	0	\$0	\$0
RDD – Burleson County Road	Н	HOMESTEAD	2591	\$268,564,868	\$7,480,302
CCW – City of Caldwell	Н	HOMESTEAD	0	\$0	\$0
CSM – City of Somerville	Н	HOMESTEAD	0	\$0	\$0
HOS – Memorial Hospital	Н	HOMESTEAD	0	\$0	\$0
SCW-Caldwell ISD	Н	HOMESTEAD	1509	\$176,908,345	\$34,149,934
SSM – Somerville ISD	Н	HOMESTEAD	592	\$46,851,697	\$13,201,903
CSN – City of Snook	Н	HOMESTEAD	68	\$5,934,764	\$335,600
SSN – Snook ISD	Н	HOMESTEAD	490	\$44,804,826	\$10,460,955
BCWID – Beaver Creek Water Dist	Н	HOMESTEAD	0	\$0	\$0
MUD-Burleson County MUD	Н	HOMESTEAD	25	\$1,710,435	\$117,500

Burleson County Appraisal District 2015 Annual Report

JURISDICTION	CODE	DESCRIPTION	PARCELS	MARKET	EXEMPT
				VALUE	VALUE
GBU – Burleson	S	OA 65	0	\$0	\$0
County					
RDD – Burleson	S	OA 65	1801	\$167,656,934	\$5,155,292
County Road					
CCW – City of	S	OA 65	318	\$32,545,979	\$3,111,135
Caldwell					
CSM – City of	S	OA 65	155	\$11,615,390	\$1,517,246
Somerville					
HOS – Memorial	S	OA 65	0	\$0	\$0
Hospital					
SCW-Caldwell	S	OA 65	954	\$101,249,488	\$7,412,792
ISD					
SSM – Somerville	S	OA 65	569	\$44,549,631	\$4,180,613
ISD					
CSN – City of	S	OA 65	34	\$3,150,406	\$510,000
Snook					
SSN – Snook ISD	S	OA 65	278	\$21,857,815	\$7,612,985
BCWID – Beaver	S	OA 65	0	\$0	\$0
Creek Water Dist					
MUD-Burleson	S	OA 65	57	\$4,175,559	\$260,000
County MUD					

JURISDICTION	CODE	DESCRIPTION	PARCELS	MARKET	EXEMPT
				VALUE	VALUE
GBU – Burleson	U	SURV SPOUSE	37	\$3,526,523	\$370,000
County					
RDD – Burleson	U	SURV SPOUSE	37	\$3,526,523	\$111,000
County Road					
CCW – City of	U	SURV SPOUSE	7	\$835,629	\$70,000
Caldwell					
CSM – City of	U	SURV SPOUSE	2	\$185,139	\$20,000
Somerville					
HOS – Memorial	U	SURV SPOUSE	0	\$0	\$0
Hospital					
SCW-Caldwell	U	SURV SPOUSE	26	\$2,532,642	\$850,645
ISD					
SSM – Somerville	U	SURV SPOUSE	5	\$558,434	\$152,619
ISD					
CSN – City of	U	SURV SPOUSE	2	\$129,639	\$20,000
Snook					
SSN – Snook ISD	U	SURV SPOUSE	6	\$435,447	\$184,600
BCWID – Beaver	U	SURV SPOUSE	0	\$0	\$0
Creek Water Dist					
MUD-Burleson	U	SURV SPOUSE	0	\$0	\$0
County MUD					

Burleson County Appraisal District 2015 Annual Report

JURISDICTION	CODE	DESCRIPTION	PARCELS	MARKET VALUE	EXEMPT VALUE
GBU – Burleson	W	WIDOW	18	\$2,296,666	\$180,000
County					
RDD – Burleson	W	WIDOW	18	\$2,296,666	\$54,000
County Road					
CCW – City of	W	WIDOW	0	\$0	\$0
Caldwell					
CSM – City of	W	WIDOW	2	\$269,363	\$20,000
Somerville					
HOS – Memorial	W	WIDOW	0	\$0	\$0
Hospital					
SCW-Caldwell	W	WIDOW	12	\$1,663,979	\$408,363
ISD					
SSM – Somerville	W	WIDOW	5	\$489,736	\$157,730
ISD					
CSN – City of	W	WIDOW	0	\$0	\$0
Snook					
SSN – Snook ISD	W	WIDOW	1	\$142,951	\$35,000
BCWID – Beaver	W	WIDOW	0	\$0	\$0
Creek Water Dist					
MUD-Burleson	W	WIDOW	0	\$0	\$0
County MUD					

Tax Rates By Jurisdiction For 2015

	M&O	I&S	TOTAL	
Burleson	.41177	0.01223	0.42400	
County	.41177	0.01223	0.42400	
Burleson	0.07500		0.07500	
County Road	0.07300		0.07300	
Memorial	0.08000	0.01000	0.09000	
Hospital	0.00000	0.01000	0.09000	
Caldwell ISD	1.17000	0.08196	1.25196	
City of Caldwell	0.17257	0.20413	0.37670	
Somerville ISD	1.04000	0.07266	1.11266	
City Of	0.44028	0.15672	0.59700	
Somerville	0.44020	0.13072	0.39700	
Snook ISD	1.04000	0.33000	1.37000	
City of Snook	0.25000		0.25000	
MUD		0.29936	0.29936	
BCWID	0.38000		0.38000	

Glenn Hegar

Texas Comptroller of Public Accounts

2014-15 Methods and Assistance Program Review

BURLESON COUNTY APPRAISAL DISTRICT (BURLESON CAD)

This review is conducted in accordance with Tax Code Section 5.102(a) and related Comptroller Rule 9.301. The Comptroller is required by statute to review appraisal district governance, taxpayer assistance, operating procedures and appraisal standards.

Because of the diversity of property within Texas, some parts of the review may not be applicable to a county. If questions or a section of questions do not apply, such as when a county has no timber, the question or questions will be marked as "Not Applicable" and the final score will not be negatively impacted by these questions.

Mandatory Requirements	PASS/FAIL
1. Does the appraisal district have up-to-date appraisal maps?	PASS
2. Is the implementation of the appraisal district's most recent reappraisal plan current?	PASS
3. Does the appraisal district comply with its written procedures for appraisal?	PASS
4. Are values reproducible using the appraisal district's written procedures and appraisal records?	PASS
Appraisal District Activities	RATING
Governance	MEETS ALL
Taxpayer Assistance	MEETS ALL
Operating Procedures	MEETS ALL
Appraisal Standards, Procedures and Methodology	MEETS ALL

Appraisal District Ratings:

Meets All – The total point score is 100

Meets – The total point score ranges from 90 to less than 100

Needs Some Improvement - The total point score ranges from 85 to less than 90

Needs Significant Improvement – The total point score ranges from 75 to less than 85

Unsatisfactory – The total point score is less than 75

Review Areas	Total Questions	Total	Total Score (Total
	in Review Area	"Yes"	"Yes"
	(excluding N/A	Points	Questions/Total
	Questions)		Questions) x 100
Governance	3	3	100
Taxpayer Assistance	10	10	100
Operating Procedures	4	4	100
Appraisal Standards, Procedures and Methodology	13	13	100